

The Board of Trustees of the Schmaling Memorial Public Library met in regular session on Monday, March 21, 2016 at 5 p.m. Teresa called the meeting to order.

Members present were Nancy Countryman, Paula Ensinger, Barb Knight, Teresa Ray and Tom Stange. Britni Hartman and Sandy Hamilton were also present. Misty Fanderclai was absent.

A motion was made by Nancy to approve the minutes of the February 16, 2016 meeting with one correction. Paula seconded the motion. All ayes were heard and the minutes were approved.

Britni added a bill not printed on the list - \$348 to Tech Soup for the purchase of Microsoft Office from the Opportunity Grant. A motion was made by Barb to pay the bills, seconded by Tom. The motion carried with a 5-0 roll call vote.

Teresa appointed Sandy Hamilton as a board trustee until the next election in 2017.

LIBRARIAN'S REPORT

1. We should be able to begin using the new PrairieCat in September or October.
2. Our Overdue and Fine Policy and our Circulation Policy will need to be changed to meet PrairieCat standards.
3. New computers were installed on March 11.
4. Staff has almost completed the rearranging of shelves and books. A second steel cabinet will need to be ordered for the office.
5. Summer Reading Program "Read for the Win" planning is underway. Gwen and another staff member will be at the Summer Activities Fair at the elementary school to talk about the program and help non-resident students get school cards. Fundraising letters will be going out this week.
6. Summer Nights planning meeting is next week. Britni is hoping to get the July date so that we can use it as a Summer Reading Program wrap up party.
7. We are scheduled for Farm Camp July 18-22. They will be leaving a barn bookshelf this year along with a grant to purchase farm books.
8. The library received the Flikkema grant for \$2500 for books.
9. The Timken Foundation grant will be announced soon.

BUILDING AND GROUNDS COMMITTEE

No report

FINANCE COMMITTEE

The \$500 payout from the David and Lida Flikkema Memorial Endowment to be used for Math and Science book has been received.

LIBRARY COMMITTEE

No report

MISCELLANEOUS ITEMS

1. Teresa has taken the OMA training.
2. Statement of Economic Interests is due May 1.
3. Next meeting is scheduled for Monday, April 18, 2016 at 5 p.m.
4. Nancy made a motion to adjourn at 6:05 p.m. Barb seconded the motion. Motion carried.

Respectfully submitted,

Barb Knight, Secretary