

January 21, 2020

The Board of Trustees of the Schmaling Memorial Public Library met in regular session on Tuesday, January 21, 2020, at 5 p.m. President, Teresa Ray, called the meeting to order.

Members present included Teresa Ray, Nancy Countryman, Sandy Hamilton, Kathy Quick, Sarah Brubaker, Paula Ensinger, and Jodie Dornbush. Librarian, Britni Hartman, was ill and unable to attend the meeting.

Nancy motioned to approve the minutes of the December 10, 2019, meeting. A voice vote was taken and the motion passed with all ayes.

Due to Britni's absence, the bills for the past month were not available. Since bills need to be paid, Nancy motioned to pay the usual bills. Any unusual bills will be considered at the February meeting. A roll call vote was taken and the motion passed with all ayes. (Britni sent a list of the bills when she was able to return to work).

LIBRARIAN'S REPORT

1. The new website host, recommended by the former host, is Reclaim Hosting. The annual fee is \$30.00. Sandy moved to approve Reclaim Hosting to replace LISHost. A roll call vote was taken with all ayes.
2. Britni asked to have PUG (PrairieCat Users Group) Day added as an official day that the library will be closed so that all staff may attend. Sarah motioned to approve this addition. The motion passed with all ayes.
3. Results of the Strategic Planning Committee were discussed and ranked in order of importance to our community. The ranking is as follows:
 1. Create young readers: early literacy.
 2. Learn to read and write: adult, teen, and family literacy.
 3. Connect to the online world: public internet access.
 4. Visit a comfortable place: physical and virtual spaces.
 5. Satisfy Curiosity/Stimulate Imagination.
 6. Know your community/make career choices/understand how to find and evaluate information.
 7. Make informed decisions: health, wealth, and other life choices.
 8. Discover your roots: genealogy and local history.
 9. Succeed in school: homework help.
4. Discussion was held on compiling a vision statement for the library. Britni had sent an article dealing with this topic which we thought adequately covered our vision. They are as follows:
 1. Excellent customer service

2. Open and free access for all
 3. Intellectual freedom and personal privacy
 4. Collaboration with local agencies, organizations, and elected officials
 5. Acting with initiative, creativity, and flexibility
 6. Effective and efficient stewardship of library resources
5. Rebecca Huizenga was approved as new legal representation for the library. Jodie moved to officially hire her to handle any legal issues the library might encounter. A roll call vote was taken and passed with all ayes.
 6. Discussion of window treatments was tabled until the February meeting.

PROGRAMS

Circulation was up drastically from December, 2018.

There will be another Census Hiring Event on Friday, January 24, from 1:30 to 3:30 p.m.

A check was received from the Nancy Buikema Library Fund in the amount of \$680.25. Gwen would like to do a special party for Dr. Seuss' birthday on March 2 with a portion of the funds.

"Blind Date with a Book" will be displayed in February for adults. Books will be displayed without covers for those brave enough to choose a mystery book.

COMMITTEE REPORTS

Building and Grounds

No report.

Finance

No report.

Library

No report.

MISCELLANEOUS

The Pizza Ranch Fundraiser has been moved from January to March 23 this year. We hope to have better weather than in past years and a better turnout at the fundraiser.

OMA training/FOIA training in January – Teresa will do this.

Teresa has not received any information about required Statement of Economic Interest submissions. The county office usually sends this information and the required forms.

Discussion and action on a memorial bench was tabled until the February meeting.

Sarah questioned about costs of the library's internet. MediaCom internet is free and NIU.net is paid yearly.

Nancy moved to adjourn. A voice vote was taken with all ayes.

The next meeting will be on Tuesday, February 18, 2020, at 5 p.m.

Respectfully Submitted,

Kathy Quick