

May 19, 2020

The Board of Trustees of the Schmaling Memorial Public Library met via ZOOM on Tuesday, May 19, 2020. President, Teresa Ray, called the meeting to order.

Members present included Teresa Ray, Nancy Countryman, Sandy Hamilton, Kathy Quick, Sarah Brubaker, Paula Ensinger, and Jodie Dornbush. Librarian, Britni Hartman, was also in attendance from her office in the library.

The meeting opened with the opportunity for community members to comment on any library related topics. No comments were forthcoming.

Sandy motioned to approve the minutes of the April, 21, 2020, Board meeting. The motion passed with a vote of all ayes.

Nancy motioned to approve the bills for payment as presented. A roll call vote was taken with all ayes passing the motion.

#### LIBRARIAN'S REPORT

1. Circulation was again significantly lower for the past month due to the library being closed. There were a few e-Book and e-Audio items circulated.
2. Virtual Dutch Days was declared a success.
3. Britni outlined her plans for gradually reopening the library. Staff has volunteered to work with limited hours to process returned materials as well as new materials that have recently been received. Britni has begun curbside delivery by appointment which is working well. Other services will be added as the government opens the state and services.
4. Nancy motioned to put in place a phased reopening decided by the Library Director, Britni, and Board President, Teresa, with consideration of the community's health environment as well as governmental, health, legal, and library system regulations and recommendations. A voice vote was taken with all responses of "aye".
5. Britni explained what progress has been made concerning the Summer Reading Program. ReadSquared has been purchased and the majority of the program will be on-line. She plans to have further information posted on the library website and facebook page early next week. Any child or adult may participate in the program whether they have a Schmaling Library Card or not.

#### COMMITTEE REPORTS

Building and Grounds – No report.

Finance – Nancy reported some donations to the Schmaling Grant in memory of Dottie Leininger and Sharon German. She also reported that the

library will receive \$101,868.61 from real estate taxes this year. This is somewhat less than last year. The finance committee will need

to meet before the next scheduled meeting to discuss salaries.

Library – No report.

#### MISCELLANEOUS

1. Election of officers. Everyone presently in office agreed to continue for the next year. Sarah motioned to leave the officers the same as last year. A vote of all ayes was taken. Officers for the 2020 – 2021 fiscal year are as follows: President - Teresa Ray, Treasurer - Nancy Countryman, Secretary - Kathy Quick.
2. Subcommittee assignments will also remain the same for the coming year. They are: Building and Grounds – Paula Ensinger and Kathy Quick, Finance – Nancy Countryman and Sarah Brubaker, Library – Jodie Dornbush and Sandy Hamilton.
3. Sandy asked about the little library's progress. Britni will contact the art teacher to see if she is still interested in painting it so that it can be put in place.

The next regular meeting will be held on Tuesday, June 16, 2020, at 5 p.m.

Nancy motioned to adjourn. The motion passed with all ayes.

Respectfully submitted,

Kathy Quick